

# Buyers' Contact Information and Request for Project Documents

We (I) understand, the Seller (The Healdsburg Grove Development Co., Inc.) and its agents, reserve the right to pre-sell any unit(s) prior to offering them to the general public as well as the right to modify or change sales procedures, policies, products, and prices at any time without notice.

We (I) understand that indicating our (my) preference for a particular home, there is no guarantee express or implied assuring a preferred unit is available to us (me).

1<sup>st</sup> preference \_\_\_\_\_, 2<sup>nd</sup> preference \_\_\_\_\_, 3<sup>rd</sup> preference \_\_\_\_\_.

Your signature below indicates you read and understand The Grove Healdsburg Sales Policy document and the disclosure statements above and are willing to provide the following contact information to The Grove Healdsburg Sales Team.

### Your Contact Info:

Names

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

### Information for Primary Contact

Street \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Email: \_\_\_\_\_

Occupancy Intent:    Owner Occupied: \_\_\_\_\_    2nd Home: \_\_\_\_\_    Investment: \_\_\_\_\_

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**Procuring Agent (if any):**

Broker/Agent Name \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_ email: \_\_\_\_\_

Agency \_\_\_\_\_ Phone: \_\_\_\_\_

Sign \_\_\_\_\_ FAX: \_\_\_\_\_

If you are working with an agent, that agent becomes a procuring agent if they personally accompany you to the first meeting with a member of The Grove Healdsburg's Sales Team and sign and complete this form. **They will receive a 1% referral fee, in-lieu of commission, upon close of your escrow.**

By giving The Grove Healdsburg and Frank Howard Allen Realtors your personal information, you agree that we may contact you and provide you with information. If at any time you wish to be removed from our contact list, please call 707.473.3473 and we will remove your name. Your information will not be sold or given to a third party without your express permission.

## Request for Documents

<b>Doc #</b>	<b>Document Name</b>	<b>Request, Y or N</b>
1	Copy of Contract	
2	Real Estate Commissioner's Final Subdivision Public Report and receipt for same.	
3	Receipt for Public Report	
4	Declaration of CCR	
5	Grant Deed	
6	Bylaws & Articles of Incorporation of the HOA	
7	Proposed Budget of the HOA	
8	Complete Purchase Documentation Binder (\$50 deposit)	

Please return pages 1 & 2 to:  
Sales Team:  
c/o The Grove Healdsburg  
119 North St.  
Healdsburg, CA 95448  
Or FAX-back to 707.473.3442

**Typical Information Required for Completion of  
"Deposit Receipt & Sales Agreement."**

The following information sheet is used only when you are ready to buy. The information is necessary to prepare the sales contract. It is excerpted from Section 1 of the "Deposit Receipt and Agreement of Sale" (commonly referred to as a Purchase Contract or Purchase Agreement) and is provided here for your convenience.

- (a) \_\_\_\_\_ Deposit.
- (b) \_\_\_\_\_ Additional Deposit to be made on or before \_\_\_\_\_.
- (c) \_\_\_\_\_ Cash Balance to be paid upon the close of escrow.
- (d) \_\_\_\_\_ Institutional Lender Loan.
- (e) \_\_\_\_\_ Seller Financing.
- (f) \_\_\_\_\_ Other Financing: \_\_\_\_\_.
- (g) \_\_\_\_\_ TOTAL PURCHASE PRICE.